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Interreg
EUROPEAN UNION
Danube Transnational Programme

# Seed Money Facility

***Lead Applicants seminar***
***Budapest, 11 April 2016***

A stream of cooperation

# Seed Money Facility (SMF) Call – main elements

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# Content:

Aim and format of the SMF call
Governance
Project structure
Partnership and partners
Budgetary constrains
Project duration
Eligibility of expenditure

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# Aim and format of the SMF within DTP

To support the **development** of complex strategic transnational projects contributing to the EU Strategy for the Danube Region, projects that will apply for funding from any other EU, national or other funding sources

- Open call for seed money projects
- Targeted only to a limited number of topics for each EUSDR Priority Area

# Governance
# Main bodies

***DTP MA/ JS:***

- Drafts the framework and launches the call
- Assesses the SMF projects
- Monitors the implementation
- Verifies the mandatory outputs

***EUSDR PACs:***

- Define the thematic focus of the call
- Providing the **Declaration of alignment**

Other involved actors: CA, AA, NCPs, LPs, FLC

***Monitoring Committee:***

- Approves the call framework
- Selects the projects based on JS assessment

# Project structure

## Output 1: Report on the state of play in the addressed field

- Description of the situation in the field and countries
- Description of the target groups addressed by the future project and their needs

## Output 2: Main project work plan

- A work plan, describing activities, outputs and expected results of the main project
- The composition of the potential project partnership;
- An indicative budget plan for the main project

## Output 3: Report on funding possibilities

- The analysis of funding sources for the main project
- A road map defining steps to be taken after the seed money project is finalised

The partnership will have to plan the budget for costs related to control (in case of decentralised systems) and a maximum of 100 EUR as costs for printing the mandatory poster per each partner. The AF contains a special section for these costs

# Partnership and partners

**<u>Two and maximum five financing partners from at least two different DTP countries</u>** of the programme area: the Lead Partner and at least one project partner.

**LP – located on the territory of an EU MS**

- **Local, regional, national public bodies/ bodies governed by public law** (including EGTCs in the meaning of Article 2(16) of Regulation (EU) No 1303/2013)
- **International organisations**
- **Private non-profit bodies**

**Private enterprises are not eligible**

# Partnership and partners

# Associated Strategic Partners (ASPs)?

Added value to the partnership

EU countries

Non EU countries of DTP

No budget

Recommendation: maximum two ASPs

# Budget and project duration

**Maximum total budget 50,000.00 EURO**

**Maximum EU contribution 42,500.00 EURO**

**Fixed for 12 months**

# Eligibility of expenditure

**Staff costs calculated only based on real costs**

**Travel and accommodation**

**Eligible budget lines**

**Office and administration costs: 15% flat rate of the eligible staff costs**

**External expertise and services**

# Content:

Application
Assessment & selection
Outlook: Implementation

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# SMF Application - Timeline

**Opening**
**02.10.2017**

**Submission**
**07.12.2017**

**Application**

*08.11.02017*
*(recommeded)*

*Declaration of Alignement by PACs*

**Assessment**

*DTP JS*

*Selection by DTP MC*

Conditions

*Signature of the Subsidy Contract*

***Implementation***

# SMF Application - Framework

- Elaboration and submission of the application through the electronic Monitoring System (eMS) *http://www.interreg-danube.eu/about-dtp/dtp-ems*

- Main Documents:

**Programme documents and Guidelines**

- Cooperation Programme
- SMF Programme Manual
- Call Announcement
- SMF eMS Guidlines

*www.interreg-danube.eu/calls/calls-for-proposals*

# SMF Application - Framework

- Main Documents:

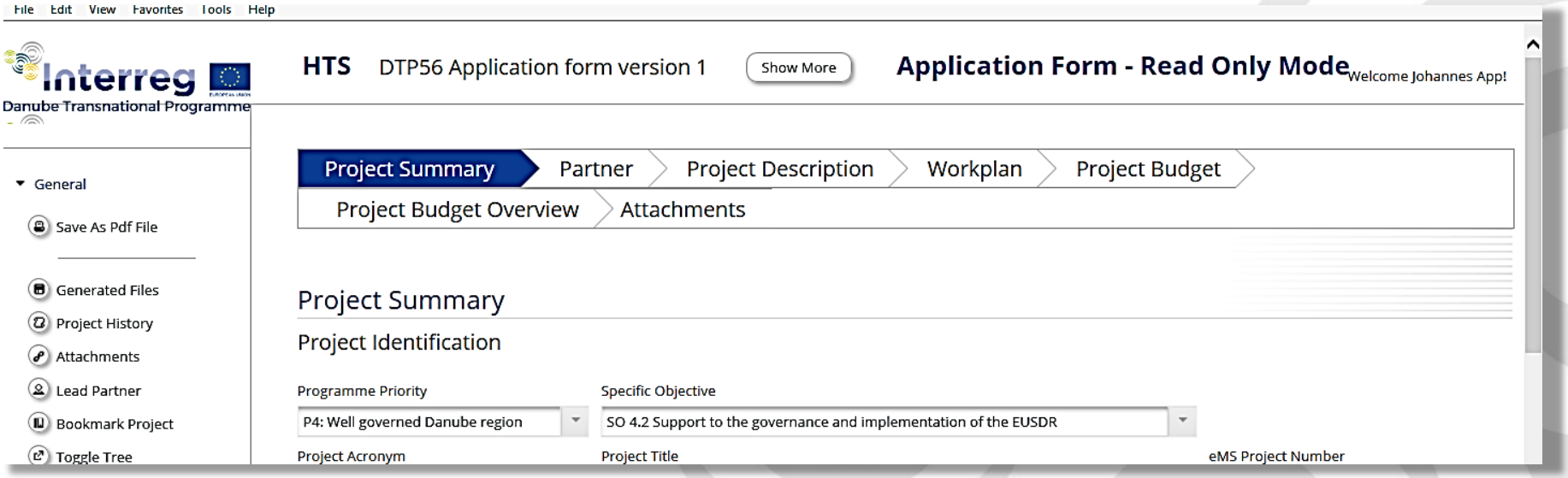
**To be uploaded in eMS**

- Partnership Agreement
- Lead Partner Confirmation
- Declaration of Alignment
- Declaration of co-financing
- State Aid Declaration
- Declaration of International Organization (if applicable)
- ASP declaration (if applicable)

*www.interreg-danube.eu/calls/calls-for-proposals*

# SMF Application - eMS

## Application Form Structure

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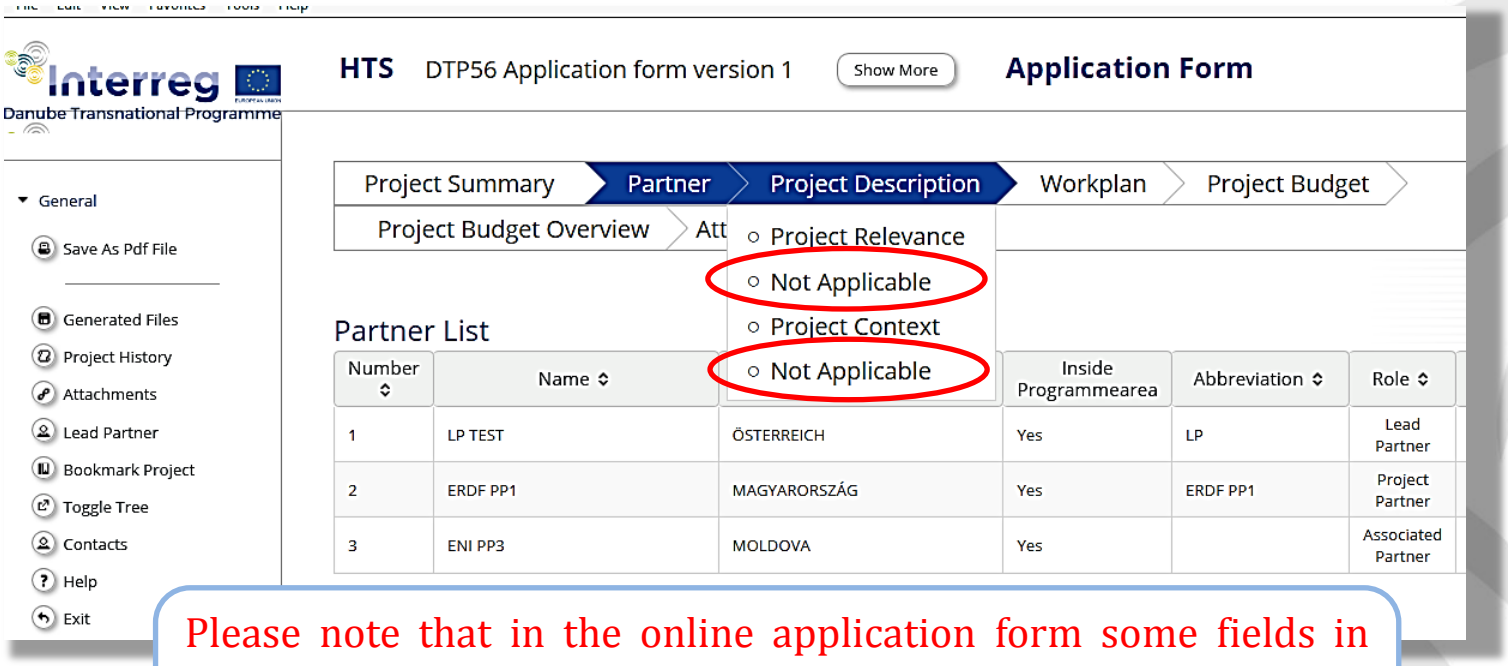
# SMF Application - eMS




Please note that in the online application form some fields in various (sub-) sections are marked „Not applicable" and they do not have to be filled in by the LAs.

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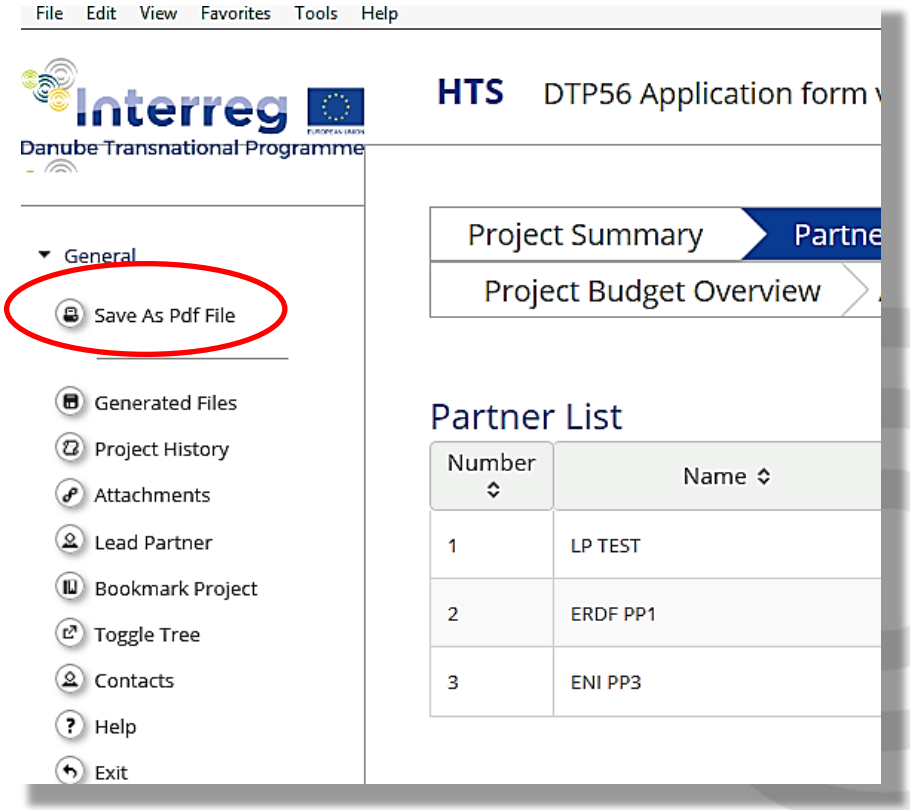
# SMF Application - eMS




Creation of a Pdf version of the Application Form, to be used for requesting declaration of alignment from PACs

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# SMF Application - eMS

Detailed instructions offered by eMS Guidelines!

… and the DTP team

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# SMF Application - Assessment

## A) Eligibility Check (carried out by JS and assisted by NCPs)

| No | Eligibility criteria | |
|---|---|---|
| 1 | The AF has been submitted within the set deadline (date and time) | Th Ca |
| 2 | The AF including signed LP confirmation has been submitted in the eMS | Th an |
| 3 | The AF is compiled in English | Th DT |
| 4 | Partnership is composed by minimum two and maximum five financing partners from at least two DTP participating countries of which at least one (LP) is located in a Member State | Partn partn partn at lea |
| 5 | Lead Applicant is an eligible beneficiary | The L Manu |
| 6 | At least 3 joint cooperation levels are indicated | Accor amon imple shall proje or in |
| 7 | Partnership Agreement | All pa |
| 8 | The Declaration of alignment from EUSDR has been signed by the relevant PAC | The align call eMS. |
| 9 | The maximum budget of the seed money project is in line with the call provisions | The t |
| 10 | Financed partners (ERDF/IPA/ENI) are eligible | |
| 11 | Completeness of submitted ERDF/IPA/ENI partner documents | |
| 12 | Completeness of submitted ASP documents | |

In case of missing documents, parts of documents and/or signatures, the LA will be awarded **5 working days** from the **JS notification** for the completion of the documents.

# SMF Application - Assessment

## B) Quality assessment (carried out by JS)

| Assessment main questions | Guiding questions | Points |
|---|---|---|
| **To what extend has the problem addressed by the main project been clearly described?** | To what extent is the problem addressed by the main project described and relevant for EUSDR? | 5 points |
| | To what extent is the seed money proposal clearly addressing the problem identified? | |
| **To what extend has the transnational dimension and impact of the main project been clearly described?** | To what extend has the estimated geographical scope of the main project been described? | 5 points |
| | To what extent the macro-regional dimension and impact of the main project has been described? | |
| **To what extend is the seed money project work plan coherently developed?** | Are the activities that will lead to the development of the pre-defined outputs clearly described and realistic? | 5 points |
| | To what extent are the activities logically linked, described in detail (how, where, when and by whom they will be undertaken)? | |

# SMF Application - Assessment

## B) Quality assessment (carried out by JS)

| Assessment main questions | Guiding questions | Points |
|---|---|---|
| **Is the partnership composition relevant and justified for the proposed seed money project?** | To what extent is the partnership suitable to implement the planned the activities and able to deliver the pre-defined outputs? | 5 points |
| | To what extent is the role of the partners clearly described and balanced? | |
| **Is the target group defined?** | To what extent is the target group of the seed money project clearly identified, and realistically quantified? | 5 points |
| | To what extend are the target groups involved throughout the seed money project implementation? | |
| **Does the project budget demonstrate value for money?** | To what extent is the budget allocated to each output justified and correctly quantified? | 5 points |
| | To what extent is the budget of each BL coherent with the planned activities and involved partners? | |
| **Total** | | 30 points |

# SMF Application - Selection

- Decision taken by DTP MC
  - Approval
  - Approval with conditions
  - Rejection
- Proposals scoring 65% or more are recommended for approval (with or without conditions) ….
- … but maximum 3 proposals per Priority Area to be selected
- Proposals scoring less than 65% are recommended for rejection

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# SMF Project - Implementation

- No pre-financing through the DTP
- Only minor project changes (e.g. budget shift between BLs)
- Simplified Reporting Procedure
  - Slim mid-term "Summary of project implementation"
  - One (!) final report after project end, containing
    - → Activity part (outputs)
    - → Financial part (financial data on expenditure, validated by FLC)
    - → Application for Reimbursement (AfR)

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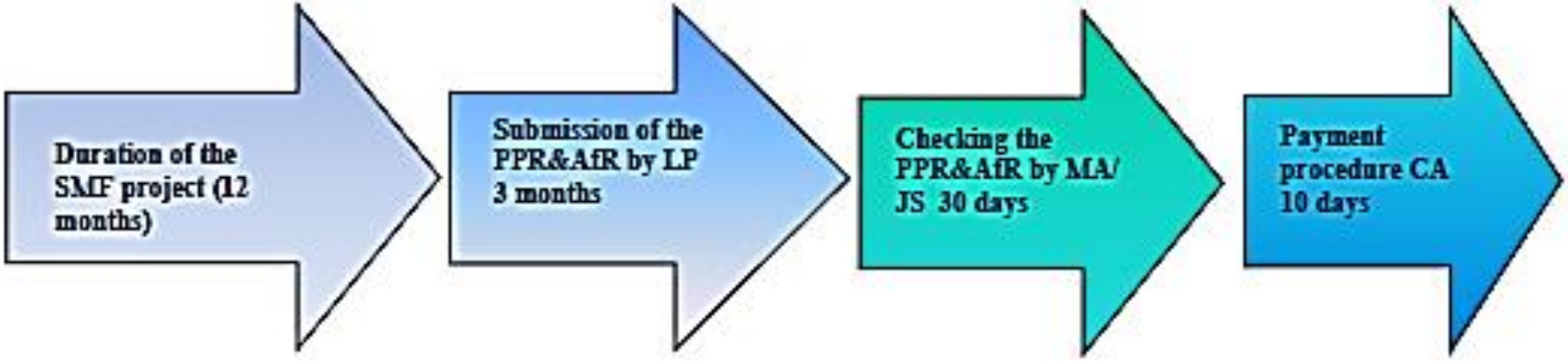
# SMF - Implementation

- Reimbursement of expenditure through the DTP if
  - Mandatory outputs are submitted
  - … and fulfill DTP quality criteria

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