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## JOINTISZA PROJECT

*~ Strengthening cooperation between river basin management planning and flood risk prevention to enhance the status of waters of the Tisza River Basin ~*

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### KICK-OFF MEETING DRAFT AGENDA

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**1-2 March, 2017 – Szentendre, Hungary**

**LOCATION:**

REC Conference Center, Szentendre, Ady Endre 9-11, Hungary

For map view please follow this link: <http://bit.ly/2kWkhsC>

**WORKING LANGUAGE:**

English

*Note: The event clusters back to back the project partners' internal kick-off meeting and the first stakeholder event of the project.*

#### **1. PROJECT PARTNERS KICK-OFF MEETING (only by invitation)**

**PARTICIPANTS:** representatives of project partners and associated strategic partners.

*Note: Presence of the WP leaders is kindly requested in order to enable efficient work.*

*Each partner should be represented by at least one person!*

**MAIN OBJECTIVES OF THE MEETING:**

This is the first project partner meeting, aiming to build a good understanding of responsibilities and connections between all partners to allow smooth running of all activities.

- To build a “consortium spirit” – better knowing each other
- To agree on internal processes for Project management, Communication Plan
- To review in details the activities and Work Plan
- To agree on further immediate steps (next 6 months)

#### **2. JOINTISZA - OPEN DOORS**

**PARTICIPANTS:** project partner representatives, key stakeholders and beneficiaries of the JOINTISZA project

**MAIN OBJECTIVES OF THE MEETING:**

The Open Doors, as the first stakeholder event, aims to introduce the JOINTISZA project objectives, activities and expected results to the interested parties. Furthermore, it seeks to initiate a discussion and exchange of views of the participants on how the project can further strengthen cooperation among the relevant actors of the river basin management planning process and to improve the status of the waters in the basin.

March 1, 2017	
Project partners meeting (only by invitation)	
9:00 – 9:30	<b>REGISTRATION</b>
9:30 – 10:20	<b>OPENING SESSION</b> <i>Chair: Ms. Jovanka Ignjatovic, REC (tbc)</i>
9:30 – 10:00	Welcoming speech by Mr Mihail Dimovski, <i>Executive Director, Regional Environmental Center (REC) (TBC)</i>  Opening speech by: <ul style="list-style-type: none"> <li>- <i>Representative of the LP, OVF</i></li> <li>- <i>Representative EUSDR Secretariat, Ministerial Commissioner, Ministry of Foreign Affairs and Trade, Hungary (TBC)</i></li> <li>- <i>Representative of the Ministry of Interior, Hungary (TBC)</i></li> <li>- <i>Representative of the ICPDR (TBC)</i></li> </ul>
10:00– 10:15	Objectives and goals of the meeting by <i>representative of the LP, OVF</i>
10:15 - 10:40	Tour du table – introduction of participants and main expectations for the meeting
10:40 – 11:00	<b>I. JOINTISZA – SETTING THE SCENE</b> <i>Chair: Representative of the LP, OVF</i>
	Overall presentation of the JOINTISZA project - reminder of the proposed project activities, expected deliverables, share of tasks and responsibilities, work plan by <i>representative of the LP, OVF</i>
11:00 – 11:30	<b>Coffee break</b>
11:30 – 12:45	<b>II. DAILY PROJECT AND FINANCIAL MANAGEMENT</b> <i>Chair: Representative of the LP, OVF</i>
11:30 - 11:45	Status of the subsidy contract and other general administrative issues etc. by <i>representative of the LP, OVF</i>  <i>Discussions, all participants</i>
11:45 - 12:45	Introduction of the Project Management Document/Handbook (covering project management, project bodies, reporting etc.) (WP1)- by <i>representative of the LP, OVF</i>  <i>Discussions - all participants followed by individual consultations during the lunch break (if needed).</i>
12:45 – 13:45	<b>Lunch break</b>
13:45 – 14:45	<b>III. JOINTISZA COMMUNICATION ACTIVITIES</b> <i>Chair: REC</i>

	<p>Presentation of the Communication Plan (WP2) by <i>Ms. Imola Koszta and Mr. Valerio Ponzio, REC</i></p> <ul style="list-style-type: none"> <li>▪ Expectations of the Programme</li> <li>▪ Planned content of the Communication Plan</li> <li>▪ Milestones and core outputs</li> <li>▪ Linkages to WPs</li> </ul> <p><i>Discussions, all participants</i></p>
<b>14:45 – 18:15</b>	<p><b>IV. JOINTISZA CONTENT: ACTIVITIES – OUTPUTS PER WORKPACKAGES</b></p> <p><i>Chair: Representative of the LP, OVF and the Leaders of the technical WPs</i></p>
14:45 - 15:45	<p>Basin Characterization (WP3): description of activities, deliverables, milestones and interlinkages with other WPs by <i>representative of the ERDF PP5, VUVH</i></p> <p><i>Discussions, all participants</i></p> <p><i>Chair: Leader of WP3 (Representative of VUVH)</i></p>
<b>15:45 – 16:15</b>	<b>Coffee break</b>
16:15 - 17:15	<p>Water Quantity Issues (WP4): description of activities, deliverables, milestones and interlinkages with other WPs by <i>representative of the IPA PP1, JCI</i></p> <p><i>Discussions, all participants</i></p> <p><i>Chair: Leader of WP4 (Representative of JCI)</i></p>
17:15 - 18:15	<p>Flood management (WP5): description of activities, deliverables, milestones and interlinkages with other WPs by <i>representative of the ERDF PP2, NARW</i></p> <p><i>Discussions, all participants</i></p> <p><i>Chair: Leader of WP5 (Representative of Romanian Partners)</i></p>
<b>19:00</b>	<b>JOINT DINNER</b> – ( <i>location to be confirmed soon</i> )
<b>March 2, 2017</b>	
<b>Project partners meeting (only by invitation)</b>	
09:00 - 09:30	<p>Summary of Day 1 by <i>representative of the LP, OVF</i></p> <ul style="list-style-type: none"> <li>- <i>Project implementation - Mr. Gusztáv Csomor, DTP Joint Secretariat</i></li> <li>- <i>Content of the technical WPs</i></li> </ul>
<b>9:30 – 10:30</b>	<b>III. JOINTISZA CONTENT: ACTIVITIES – OUTPUTS PER WORKPACKAGES (continuation)</b>
9:30 - 10:30	<p>Synthesis (WP6): description of activities, deliverables, milestones and interlinkages with other WPs by <i>representative of the ERDF PP8, GWP CEE</i></p> <p><i>Discussions, all participants</i></p>

	<i>Chair: Leader of WP6 (Representative of GWP CEE)</i>
<b>10:30 – 11:00</b>	<b>Coffee break</b>
<b>11:00 – 12:30</b>	<b>IV. NEXT STEPS &amp; Closing</b> <i>Chair: Representative of the LP, OVF</i>
	Summary of concrete content and actions in regard to the activities and outputs for the upcoming 6 months
<b>12:30</b>	<b>End of the project partners kick-off meeting</b>
<b>JOINTISZA - OPEN DOORS</b>	
<b>12:30-14:00</b>	<b>Registration and welcome reception</b>
<b>14:00 – 14:30</b>	<b>Opening and Introduction</b>
14:00 - 14:15	Welcoming speech by the REC Opening speech <i>by representative of the LP, OVF</i> Opening speech <i>by representative of EUSDR PA4</i>
14:15 – 14:30	Introduction to the Danube Transnational Programme by <i>Mr. Gusztáv Csomor, DTP Joint Secretariat</i>
<b>14:30 – 14:45</b>	<b>JOINTISZA PROJECT: Story and objectives</b>
14:30 – 14:45	What is the JOINTISZA project, main activities and expected outcomes <i>by representative of the LP, OVF</i>
<b>14:45 – 16:00</b>	<b>Discussion: Transnational cooperation in the Tisza River Basin</b> <b>Facilitator:</b> <i>representative of ICPDR (TBC)</i> <i>Panel discussion:</i> <ul style="list-style-type: none"> <li>- Update of the Integrated Tisza River Basin Management <i>Plan (representative of GWP CEE)</i></li> <li>- Assessment of the status of the surface- and groundwater in the Tisza River Basin <i>(representative of VUVH &amp; JCI)</i></li> <li>- Flood management issues in the Tisza basin <i>(representative of NARW)</i></li> <li>- Climate change induced water quantity issues in the Tisza River basin <i>(representative of GWP CEE)</i></li> </ul> Q&A session
<b>16:00-16:30</b>	<b>Networking coffee</b>